

# Tolley Dec\_5

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Think Tax. Think Tolley.

# VAT WRITER

Tolley

A rare and unique role as a VAT writer has arisen in the content team of Tolley, the market leading provider of tax research. The role is to develop and deliver practical guidance and commentary, working as part of a friendly and supportive team of tax specialists.

**The role offers:**

- Competitive salary (comparable to many Manager / Senior Manager level positions, depending on experience)
- Rigorous technical and intellectual challenge
- Flexible culture of remote working with occasional travel required to our offices in London
- Excellent work / life balance
- We would consider part time applications

The role is initially a 2-year fixed term contract but there may be an option to extend this further (possibly to a permanent role) depending on business needs.

**Role responsibilities:**

- Write and update content for TolleyGuidance
- Write and update content for TolleyLibrary
- Monitor relevant developments in VAT / indirect tax and work with Tolley's current awareness team to communicate these to our customers
- Work with Tolley's commissioning team on externally commissioned indirect tax content
- Work with Tolley's product team on ideas for technical tools and solutions to help customers with their tax research
- Assist the Head of Indirect Taxes and the wider business with the strategic direction of Tolley's VAT and indirect tax offering

**Person specification:**

We welcome applications from a wide variety of backgrounds. You could be a newly qualified indirect tax adviser with a passion for writing or you could be an experienced tax writer, manager, or senior manager (or something else entirely!).

**However, as a minimum we would expect:**

- CTA qualified (or equivalent) with an indirect tax specialism
- A good technical knowledge of VAT and a willingness to learn about other areas of indirect tax
- Strong English writing skills

Please contact Laura Leviton for more details:

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